

Kaslo Outdoor Recreation and Trails Society

March 27, 2020

Participating Club/Group Policy and Procedure

Purpose

Outlines the considerations and approach by the KORTS Board of Directors when reviewing a request by a Group, Club or Organization to become a member of the Kaslo Outdoor Recreation and Trails Society, use of our charitable status and.... The requirements of a Club/Group within KORTS.

Policy

The KORTS Board of Directors will apply a consistent approach to each request by a Group, Club or Organization that is requesting Club/Group membership status in KORTS.

Each approved Club/Group within KORTS will be required to meet the same requirements to maintain an Active status within KORTS.

Each request will be either Approved or Not Approved by the KORTS Board of Directors and the Group, Club or Organization will be notified in writing.

Procedure

1. A Group, Club or Organization who wish to be considered to become an Active Club/Group within KORTS must apply in writing by March 1 of the current year.

2. The KORTS Board of Directors will meet within 1 month to approve or not approve the request, and reply to the application in writing. -

3. The KORTS Board of Directors will bring notice of Approved Clubs/Groups to the Annual General Meeting.

4. The following are criteria for considering the request to become and maintain a KORTS Club/Group:

a. relevance of the applicant's activities to KORTS Constitution Purposes as stated below;

b. financial viability of the applicant to sustain itself within KORTS;

c. nomination of a member from within the Club/Group to sit as a Director in KORTS and have members become a member of KORTS;

d. provide a membership list of the applicant group to KORTS for communication; -

- e. provision of an annual budget and financial accounting to KORTS;
- f. evidence of the Club/Group to carry liability insurance acceptable to KORTS;
- g. willingness of the Club/Group to abide with KORTS policy and procedure;
- h. adherence to safety standards and practices as appropriate for the activity and as recognized by KORTS.

The Purposes of the Society are:

1. To encourage community and visitor participation in non-motorized outdoor recreation activities, especially, but not limited to Nordic skiing, snowshoeing, mountain biking, hiking, running, paddling, and the like.
2. Build and maintain recreational trails in and around Kaslo for public use.

To use our Charitable Status:

For any member clubs of KORTS to be able to accept charitable donations using the KORTS charitable number, the following conditions must be met:

A. The member club donations must be for a purpose that fits within our mandate:

- 1. To encourage community and visitor participation in outdoor recreation and sport activities, especially, but not limited to, Nordic skiing, snowshoeing, mountain biking, hiking, running.*
- 2. To build and maintain recreational trails in and around Kaslo for public use.*

B. The donor cannot receive any value other than the charitable receipt for income tax purposes.

*In certain circumstances the board may choose to permit the use of the KORTS charitable number for an organization that is not a member of KORTS. To do so KORTS must remain in full control of the funds. Specifically all bills must be sent to the KORTS treasurer. If the bill is approved with the invoice, it will be paid from the charitable funds donated.

Please contact a member of the executive for clarification if needed.

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